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COVID Vaccination and Testing - URGENT

Tuesday 3 August 2021

On Thursday, 29 July 2021, President Biden mandated that every federal government employee and on-site contractor attest to their COVID-19 vaccination status or be treated as not fully vaccinated for purposes of safety protocols. These safety protocols require either full vaccination or a weekly negative COVID test result for entry into NSA spaces. As a reminder, the CDC defines fully vaccinated as 2 weeks after final dose.

NSA intends to use information submitted into our Human Management Resources System (HRMS) COVID-19 vaccine tracker to determine which affiliates (government, military and contractor) are vaccinated. An affiliate's submission of vaccination status into HRMS will serve as their personal attestation that they are vaccinated. NSA will require each contractor affiliate's employer to manage their employee's vaccination status. For contractor affiliates, MPO will work directly with each company regardless of status – prime or subcontractor.

**ACTION:** By 2pm on Friday 6 August, all prime and subcontractor companies with employees who work within NSA spaces must provide a POC for receipt of personal vaccine related information via email to [MPO\\_Actions@nsa.gov](mailto:MPO_Actions@nsa.gov). Providing the POC will also serve as the Company's agreement to manage the vaccination status of their employees and ensure any employee who does not comply with these safety requirements do not enter NSA spaces.

As soon as the information is available, MPO personnel will individually email each POC a company-specific list of all personnel who currently have access to NSA spaces and their vaccination status. Contractor personnel reflected in HRMS as fully vaccinated will require no further action. Contractor personnel who work in NSA spaces and are not considered fully vaccinated will require a weekly negative COVID test result, or proof of vaccination. Each company is responsible for monitoring the status of their unvaccinated employees and ensuring those who do not comply are NOT working in NSA's spaces.

Contractor employees should only provide their COVID test result to their employer. Government personnel (e.g. CORs) should not ask for, or receive, COVID test results from a contractor employee. Please be advised that this information would need to be made available upon the Government's request.

As a reminder, fully vaccinated personnel who have attested to their vaccination status must wear a facial covering indoors in all common areas and when six feet of distance cannot be maintained. Personnel who are not fully vaccinated must wear their facial coverings at all times (indoors and outdoors), including at their desk, except when eating or drinking.

For unvaccinated contractor personnel, time spent in denied access due to lack of a negative test result is NOT reimbursable under the CARES Act. Any costs associated with obtaining a COVID test are not billable as a direct charge to an NSA contract.

Thank you for doing your part to keep our community safe and healthy. Questions should be submitted to [MPO\\_Actions@nsa.gov](mailto:MPO_Actions@nsa.gov).

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