

Solutions for the Federal Government: Kronos webTA

Simplify and Modernize Your Time, Attendance, and Labor Management Processes

Increasing emphasis is being placed on improving workforce management processes across all federal government agencies. The President's Management Agenda and the Human Resources Line of Business initiative are compelling agencies to increase business efficiency and effectiveness. This means your organization must simplify and unify the business of government and align its systems toward improving program results. Eliminating redundancy, automating processes, and increasing productivity with an efficient time, attendance, and labor management system is key to meeting your goals.

Automate processes and manage efficiently with webTA

Kronos is dedicated to helping you achieve your workforce management objectives. Kronos webTA, our web-based time, attendance, and labor management solution, is designed exclusively for the federal government and is the only solution of its kind available off the shelf. With webTA, you can automate timekeeping and labor management processes, improve data accuracy, reduce costly payroll errors, and meet the standards of a variety of federally-mandated compliance requirements.

Our webTA solution is easy to implement in a manner that is consistent with your business objectives and existing processes. You can also count on webTA to support a wide range of payroll, financial accounting, and compliance initiatives. These include earned value management, activity-based management, performance-based budgeting, and OMB Circular A-123.

Proven Success in Federal Government Agencies

The Kronos webTA solution has been implemented at more than 40 U.S. federal agencies, including:

[Department of Homeland Security](#)
[Department of Commerce](#)
[Federal Deposit Insurance Corporation](#)
[Department of the Treasury](#)
[Department of Justice](#)
[Library of Congress](#)
[Government Accountability Office](#)
[Government Printing Office](#)

Key Benefits of webTA

- Increase accuracy when collecting time, attendance, leave, and labor data.
- Reduce costly payroll errors.
- Improve productivity by eliminating administrative tasks.
- Maximize available data by integrating with human resources, payroll, and other reporting systems.

Kronos webTA enables you to:

- Manage time and attendance for federal government employees, including civil servants and uniformed employees.
- View all employee data — including timesheets, leave requests and balances, and profile information — via a single source.
- Empower employees with self-service and access the system anytime and from anywhere using just a web browser.
- Submit and approve leave requests online and automatically transmit data to accrual balances and timecards.
- Manage projects and subprojects at agency, group, and individual levels using flexible timekeeping and reporting tools.
- Interface with most financial management and payroll systems.

Manage timekeeping and labor more effectively

Kronos webTA is the premier commercially available time, attendance, and labor management system designed exclusively for the federal government. It offers capabilities that meet the many unique business requirements of federal agencies, and is designed to meet the needs of federal government employees. It also employs a parameter-driven development strategy that enables you to quickly adapt webTA to your agency's specific objectives and business process requirements.

The webTA **time and attendance** capabilities include:

- Automatic population of timesheets from pay period to pay period when applying default employee schedules, including federal holidays
- Validation of timesheets based on federal rules for pay plans, employee leave, and flexible schedules, including automatic alerts to discrepancies
- Online employee leave and premium pay requests, including supervisor alerts to requests and online supervisor approval
- Automated leave balance and employee timesheet updates following leave requests, including automatic population of pay-period timesheets
- Support for leave transfer programs, allowing employees to donate leave and use donated leave from within the application
- Multilevel approval process and certification to help facilitate timesheet accuracy and security

The webTA **labor management** capabilities include:

- Project and subproject management, including the ability to assign employees, organizations, multiple accounts, account codes, and expiration dates
- Flexible project management options that include activation and deactivation of accounts, delegate creation, and control over valid charge dates
- Labor distribution according to role, including employee, timekeeper, supervisor, human resources administrator, and project manager
- Support for macro- and micro-project management, such as managing projects agency-wide or in individual groups, with real-time tracking
- Flexible account structures and validations, including on-the-fly customization
- Customizable interface with most financial management systems, providing cost management, reporting, estimates, and projections

Meet your workforce management goals with Kronos

With nearly 30 years of experience, Kronos understands the workforce better than anyone else — and our success is demonstrated at more than 40 federal government installations. We are one of the few providers that can support aggressive federal government initiatives by offering implementation services, change management consulting, business process reengineering, education, and more.

Kronos also supports the federal government's strategic sourcing and interagency utilization programs. We have established relationships with franchise funds, the Department of the Treasury's Bureau of Public Debt, and the Department of Commerce's Office of Computer Services.

As experts who empower agencies like yours to effectively manage their workforce, Kronos has a thorough understanding of federal government challenges. And we are one of the few workforce management providers that have made a long-term commitment to supporting the needs of federal government agencies. We are the partner you can trust today and well into the future.

For more information about Kronos' solutions for the federal government, please visit www.kronos.com or call (978) 947-4668.



Experts at Improving the Performance
of People and Business™